



Republic of the Philippines
Department of Education
 National Capital Region
 Schools Division Office of Caloocan City
Libis Talisay Elementary School
 Gen. Luna St., Brgy.10, Caloocan City

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. 001]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Payment for Water Bill	Libis Talisay Elementary School	(Services) Payment of water bill expenses to ensure the continuous supply of safe and reliable water necessary for daily operations.	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026	₱132,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Payment for Electricity Consumption	Libis Talisay Elementary School	(Services) Payment of Electricity bill expenses to ensure the continuous supply of safe and reliable electricity necessary for daily operations.	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026	₱357,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Provision of Internet and Landline Connections	Libis Talisay Elementary School	(Services) Payment of landline and internet bill expenses to ensure reliable communication and continuous connectivity necessary for coordination, information access, reporting, and delivery of services.	Direct Contracting	No	LCRB	01/2026	12/2026	GAA 2026	₱156,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Printing of Quarterly Test Papers	Libis Talisay Elementary School	(Services) Printing of quarterly test papers to provide students with the necessary materials for assessments, ensuring smooth and efficient conduct of examinations.	Sec 34 - Small Value Procurement	No	LCRB	02/2026	10/2026	GAA 2026	₱175,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	

Rehabilitation of the ICT Room	Libis Talisay Elementary School	(Infrastructure) Rehabilitation of the ICT (Information and Communication Technology) room to provide a safe, functional, and conducive environment for teaching and learning.	Sec 34 - Small Value Procurement	No	LCRB	02/2026	02/2026	GAA 2026	₱100,000.00	Design-and-Build-Scheme	
Expenses for the End of School Year (EOSY) Rites	Kinder to Grade 6 Learners	(Goods) Expenses for the End of School Year (EOSY) rites, including graduation and recognition ceremonies, to celebrate the academic achievements of students and formally conclude the school year.	Sec 34 - Small Value Procurement	No	LCRB	03/2026	03/2026	GAA 2026	₱100,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Procurement of awards, certificates, and tokens for the PRAISE (Program for Recognition and Incentives for Service Excellence)	Kinder to Grade 6 Learners	(Goods) Procurement of awards, certificates, and tokens for the PRAISE (Program for Recognition and Incentives for Service Excellence) to recognize outstanding performance and achievements of teachers, staff, and students.	Sec 34 - Small Value Procurement	No	LCRB	03/2026	03/2026	GAA 2026	₱40,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Rehabilitation of the girls' comfort room (CR) for pupils and the CR for teachers	Libis Talisay Elementary School	(Infrastructure) Rehabilitation of the girls' comfort room (CR) for pupils and the CR for teachers to ensure safe, sanitary, and functional restroom facilities.	Sec 34 - Small Value Procurement	No	LCRB	04/2026	04/2026	GAA 2026	₱250,000.00	Design-and-Build-Scheme	
Conduct of a Gender and Development (GAD) seminar for teachers and staff	Teaching and Non Teaching Staff	(Services) Conduct of a Gender and Development (GAD) seminar for teachers and staff to promote awareness, understanding, and integration of gender sensitivity and equality in school programs and operations (Transportation expenses, food and venue)	Sec 34 - Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026	₱117,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Rehabilitation of the Principal's Office	Libis Talisay Elementary School	(Infrastructure) Rehabilitation of the Principal's office to provide a functional, safe, and conducive workspace for administrative tasks and meetings.	Sec 34 - Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026	₱190,450.00	Design-and-Build-Scheme	

Tiling of the School Canteen	Libis Talisay Elementary School	(Infrastructure) Tiling of the school canteen to provide a safe, hygienic, and durable flooring for students, staff, and visitors.	Sec 34 - Small Value Procurement	No	LCRB	05/2026	05/2026	GAA 2026	₱50,000.00	Design-and-Build-Scheme	
Printing of School Forms	Kinder to Grade 6 Learners	(Services) Printing of school forms (e.g., enrollment forms, SF9, SF10) to provide students, parents, and staff with necessary documentation for administrative and academic transactions, ensuring efficient and organized record-keeping	Sec 34 - Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026	₱49,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Printing of School IDs for Pupils and Teachers	Kinder to Grade 6 Learners	(Services) Printing of school IDs for pupils and teachers to provide identification for security, monitoring, and access control within the school premises, ensuring safety and proper identification of all school members.	Sec 34 - Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026	₱60,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Provision of School Disaster Risk Reduction and Management (SDRRM) Equipment	Libis Talisay Elementary School	(Goods) School Disaster Risk Reduction and Management (SDRRM) equipment, including first aid kits, fire extinguishers, emergency lights, evacuation signs, and other safety tools.	Sec 34 - Small Value Procurement	No	LCRB	07/2026	07/2026	GAA 2026	₱105,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Procurement of Advocacy Material	Teaching and Non Teaching Staff	(Goods) Procurement of polo shirts to be worn by teachers in celebration of World Teachers' Day	Sec 34 - Small Value Procurement	No	LCRB	09/2026	09/2026	GAA 2026	₱40,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Conduct of In-Service Training (INSET) for Teachers	Teaching and Non Teaching Staff	(Services) Conduct of an In-Service Training (INSET) for teachers to enhance their professional knowledge, instructional skills, and teaching strategies.	Sec 34 - Small Value Procurement	No	LCRB	10/2026	10/2026	GAA 2026	₱68,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	

Payment of Postage Expenses	Kinder to Grade 6 Learners	(Services) Payment of postage expenses for sending School Form 10 to the Department of Education (DepEd) or relevant offices/schools.	Sec 34 - Small Value Procurement	No	LCRB	11/2026	11/2026	GAA 2026	₱5,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009										
Transportation, and Related Travel Expenses	School Head	(Local Travel Expenses) Transportation, and related travel expenses for the school head to attend a seminar or training.	Sec 32 - Direct Acquisition	No	LCRB	06/2026	06/2026	GAA 2026	₱19,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)
Registration Expenses	School Head	(Services) Registration fee for the school head to attend a seminar or training.	Sec 32 - Direct Acquisition	No	LCRB	06/2026	06/2026	GAA 2026	₱6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)										
Procurement of Office Supplies	Kinder to Grade 6 Learners	(Goods) Procurement of office supplies such as paper, pens, folders, ink, and other consumables necessary for the daily operations of the office/school	Sec 32 - Direct Acquisition	No	LCRB	03/2026	10/2026	GAA 2026	₱110,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)
Procurement of Bond Paper	Kinder to Grade 6 Learners	(Goods) Procurement of bond paper to be used for printing assessments, quizzes, tests, and other evaluation materials	Sec 32 - Direct Acquisition	No	LCRB	06/2026	06/2026	GAA 2026	₱80,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: ₱2,019,450.00
Total Amount of CSEs to be purchased from PS-DBM: ₱190,000.00
Total Amount of Estimated Budget: ₱2,209,450.00

Prepared by:



GENELYN B. BRACAMONTE
Teacher III
Bids and Awards Committee Secretariat

Date : _____

Recommended by:
By the Authority of the Bids and Awards Committee:



ANTONINA T. VILLAMOR
Position/Designation
Bids and Awards Committee Chairperson

Date : _____

Approved by:



MARIA IDEL C. MALAY
Principal I
Head of the Procuring Entity

Date : _____